

## Internal complaints Committee on Sexual Harassment

### Meeting

Date: 13.06. 2019

Time: 11:00 pm

Place: MBA seminar hall


### Members present at the meeting

Presiding Officer	Ms. S.A.Dhanalakshmi, Associate Professor, Department of Mathematics	Chair Person
Two Faculty Members	Mrs. K. Vijayalakshmi, Assistant Professor, Department of Mathematics	Member
	Dr. S. Jayasankari, Associate Professor, Department of Computer Science	Member
Two Non-Teaching Employees	Ms. G.S. Arulsevi, Cashier	Member
	Ms. R. Krishnaveni, Assistant, Controller of Examinations	Member
A member from NGO or a person familiar with sexual harassment	Ms.R.Sasiprabha Manas (NGO),Gobi.	Member
Three Student Nominees	Ms.R. Abirami - III B.Com	Member
	Ms.S. Durganandhini – III BCA	Member
	Ms. B. Sandhiya – III B.Sc (Mathematics)	Member

### Minutes

1. Dr. S. Jayasankari, Associate Professor, Department of Computer Science welcomed all the members and explained the purpose of the meeting.

- 2.The students were informed about the functions and guidelines of the Internal complaints Committee on Sexual Harassment for women.
- 3.All the members decided to familiarise with the procedure to make complaints if they have any problem regarding sexual harassment.
4. All the members discussed on forming posters of 'Internal complaints Committee on Sexual Harassment' specifying guidelines of the cell and display them on the walls of the college building as per the directions given by the central government.
- 5.It was decided to place a complaint drop box in front of the Principal's room.
6. It was decided to conduct a Students Orientation Programme for all the first year students and all the student representatives as early as possible.
7. The committee also planned to organize a Seminar on 'Anti Sexual Harassment and Suicide Prevention' in the month of July.
8. Annual meeting was planned to be conducted in the month of March.
- 9.Mrs. K. Vijayalakshmi, Assistant Professor, Department of Mathematics concluded the meeting with the vote of thanks.

  
**PRINCIPAL**  
**(Dr.D.MYTHILI)**