

P.K.R. Arts College for Women

(Autonomous)

Gobichettipalayam – 638 476

SECOND MEETING OF THE ACADEMIC COUNCIL

Date: 12-04-2018

Venue: MBA Seminar Hall

Time: 2.00 pm

Agenda and Notes

P.K.R. Arts College for Women

An Autonomous Institution-Affiliated to Bharathiar University

Gobichettipalayam – 638 476

MINUTES OF THE *SECOND MEETING* OF THE ACADEMIC COUNCIL

Date: 12-04-2018

Venue: MBA Seminar Hall

Time: 02.00 pm

MEMBERS PRESENT:

1. Mrs. S. A. Dhanalakshmi : Principal in-charge cum Chairperson
2. Dr. M. Senthilnathan : (General Body Nominee)
3. Er. P.M. Balasubramanian : (General Body Nominee)
4. Er. D. Venkateswaran : (General Body Nominee)
5. Mr. C. Balasubramanian : (General Body Nominee)
6. Dr. P. Dhanalakshmi : (University Nominee)
7. Dr. T. Muthukumar : (University Nominee)
8. Dr. P. Natesan : (Member)
9. Dr. N. Chandra : (Member)
10. Mrs. R. Jayalakshmi : (Member)
11. Dr. P.M. Gomathi : (Member)
12. Dr. M. Velumani : (Member)
13. Dr. V. Kavitha : (Member)
14. Mrs. V. Radhika : (Member Secretary)
15. Mrs. P.N. Pushpalatha : (Member)
16. Dr. Shynie Poulouse : (Member)
17. Ms. G.S. Kausalya : (Member)
18. Mrs. M. Kasthuri : (Member)
19. Dr. S. Maragathamani : (Member)
20. Dr. P. Mahendran : (Controller of Examinations)

P.K.R. Arts College for Women
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Time: 02.00 pm

AGENDA

Welcome the members

Actions taken on the suggestions made in the previous meeting.

Confirmation of the minutes of the last meeting held on 30-08-2017

Agenda: 1

- a. To approve the syllabi for Part: I Tamil Language course for Two/Four semesters for the students admitted in all Under Graduate Programmes and branches during the **Academic Year 2017-18** and onwards
- b. To approve the syllabi for Part: I Tamil Language course for Two/Four semesters for the students admitted in all Under Graduate Programmes and branches during the **Academic Year 2018-19** and onwards.
- c. To approve the adoption of the **syllabi** given by Bharathiar University, for **Part I- other than Tamil** - language course for Two / Four semesters for the Students admitted in all Under Graduate Programmes and branches during the **Academic Year 2018-19 and onwards**
- d. To approve the syllabi for the third semester to sixth semester courses (subjects) for the students admitted in **B.A. Tamil Literature** during the **Academic Year 2017-18** and onwards

- e. To approve the course scheme, scheme of examinations and the syllabi for all the six semester courses (subjects) for the students admitted in B.A. Tamil Literature during the Academic Year 2018-19 and onwards
- f. To approve the syllabi for the third and fourth semester courses (subjects) for the students admitted in M.A. Tamil Literature during the Academic Year 2017-18 and onwards
- g. To approve the course scheme and scheme of examinations and the syllabi for all four semester courses (subjects) for the students admitted in M.A. Tamil Literature during the Academic Year 2018-19 and onwards

Agenda: 2

- a. To approve the syllabi for Part: II English Language course for Two / Four semesters for the Students admitted in all Under Graduate Programmes and branches of study from the Academic Year 2017-18 and onwards
- b. To approve the syllabi for Part: II English Language course for Two / Four semesters for the Students admitted in all Under Graduate Programmes and branches of study from the Academic Year 2018-19 and onwards
- c. To approve the syllabi for the third semester to the sixth semester courses (subjects) for the students admitted in B.A. English Literature from the Academic Year 2017-18 and onwards
- d. To approve the course scheme, scheme of examinations and the syllabi for all the six semester courses (subjects) for the students admitted in B.A. English Literature from the Academic Year 2018-19 and onwards
- e. To approve the syllabi for the third and fourth semester courses (subjects) for the students admitted in M.A. English Literature from the Academic Year 2017-18 and onwards
- f. To approve the course scheme, scheme of examinations and the syllabi for all the four semester courses (subjects) for the students admitted in M.A. English Literature from the Academic Year 2018-19 and onwards

Agenda – 3

- a. To approve the syllabi for the third semester to sixth semester courses (subjects) for the students admitted in **B.Sc. Mathematics** from the Academic Year 2017-18 and onwards
- b. To approve the course scheme, scheme of examinations and the syllabi for all the six semester courses (subjects) for the students admitted in **B.Sc. Mathematics** from the Academic Year 2018-19 and onwards.
- c. To approve the syllabi for the third and fourth semester courses (subjects) for the students admitted in **M.Sc. Mathematics** from the Academic Year 2017-18 and onwards.
- d. To approve the course scheme and scheme of examinations and the syllabi for all the four semester courses (subjects) for the students admitted in **M.Sc. Mathematics** from the Academic Year 2018-19 and onwards.

Agenda – 4

- a. To approve the syllabi for the third to sixth semester courses (subjects) for the students admitted in **B.Sc. Physics** from the Academic Year 2017-18 and onwards
- b. To approve the course scheme, scheme of examinations and the syllabi for all the six semester courses (subjects) for the students admitted in **B.Sc. Physics** from the Academic Year 2018-19 and onwards
- c. To approve the syllabi for the third and fourth semester courses (subjects) for the students admitted in **M.Sc. Physics** from the Academic Year 2017-18 and onwards
- d. To approve the course scheme, scheme of examinations and the syllabi for all the four semester courses (subjects) for the students admitted in **M.Sc. Physics** from the Academic Year 2018-19 and onwards.

- a. To approve the syllabi for the third to sixth semester courses (subjects) for the students admitted in B.Sc. Computer Science from the Academic Year 2017-18 and onwards
- b. To approve the course scheme, scheme of examinations and the syllabi for all the six semester courses (subjects) for the students admitted in B.Sc. Computer Science from the Academic Year 2018-19 and onwards
- c. To approve the syllabi for the third and fourth semester courses (subjects) for the students admitted in M.Sc. Computer Science from the Academic Year 2017-18 and onwards
- d. To approve the course scheme, scheme of examinations and the syllabi for all the four semester courses (subjects) for the students admitted in M.Sc. Computer Science from the Academic Year 2018-19 and onwards
- e. To approve the syllabi for the third to sixth semester courses (subjects) for the students admitted in B.Sc. Computer Applications from the Academic Year 2017-18 and onwards
- f. To approve the course scheme and scheme of examinations and the syllabi for all the six semester courses (subjects) for the students admitted in B.Sc. Computer Applications from the Academic Year 2018-19 and onwards
- g. To approve syllabi for third to sixth semester courses (subjects) for the students admitted under regular category in Master of Computer Applications from the Academic Year 2017-18 and onwards
- h. To approve the course scheme and scheme of examinations and the syllabi for all the six semester courses (subjects) for the students admitted under regular category in Master of Computer Applications from the Academic Year 2018-19 and onwards
- i. To approve the course scheme and scheme of examinations and the syllabi for all the six semester courses (subjects) for the students admitted under regular category in Master of Computer Applications from the Academic Year 2018-19 and onwards

- j. To approve the syllabi for the fifth and sixth semester courses (subjects) for the students admitted under lateral entry category in Master of Computer Applications from the Academic Year 2017-18 and onwards
- k. To approve the course scheme and scheme of examinations and the syllabi for all the four semester courses (subjects) for the students admitted under lateral entry category in Master of Computer Applications from the Academic Year 2018-19 and onwards
- l. To approve the syllabi for the third to sixth semester courses (subjects) for the students admitted in B.Sc. Information Technology from the Academic Year 2017-18 and onwards
- m. To approve the course scheme and scheme of examinations and the syllabi for all the six semester courses (subjects) for the students admitted in B.Sc. Information Technology from the Academic Year 2018-19 and onwards.

Agenda -6

- a. To approve the syllabi for third to sixth semester courses (subjects) for the students admitted in **B.Com.** from the Academic Year 2017-18 and onwards.
- b. To approve the course scheme, scheme of examinations and the syllabi for all the six semester courses (subjects) for the students admitted in **B.Com.** from the Academic Year 2018-19 and onwards
- c. To approve the syllabi for the third and fourth semester courses (subjects) for the students admitted in **M.Com:** from the Academic Year 2017-18 and onwards
- d. To approve the course scheme, scheme of examinations semesters and the syllabi for all the four semester courses (subjects) for the students admitted in **M.Com:** from the Academic Year 2018-19 and onwards
- e. To approve the syllabi for the third to sixth semester courses (subjects) for the students admitted in **B.Com: Professional Accounting** from the Academic Year 2017-18 and onwards.

- f. To approve the course scheme, scheme of examinations and the syllabi for all the six semester courses (subjects) for the students admitted in B.Com: Professional Accounting from the Academic Year 2018-19 and onwards.
- g. To approve the syllabi for the third to sixth semester courses (subjects) for the students admitted in B.Com: Computer Applications from the Academic Year 2017-18 and onwards.
- h. To approve the course scheme, scheme of examinations and the syllabi for all the six semester courses (subjects) for the students admitted in B.Com: Computer Applications from the Academic Year 2018-19 and onwards.
- i. To approve the syllabi for the third to sixth semester courses (subjects) for the students admitted in B.Com: Accounting and Finance from the Academic Year 2017-18 and onwards.
- j. To approve the course scheme, scheme of examinations and the syllabi for all the six semester courses (subjects) for the students admitted in B.Com: Accounting and Finance from the Academic Year 2018-19 and onwards.

Agenda -7

- a. To approve the syllabi for the third to sixth semester courses (subjects) for the students admitted in BBA from the Academic Year 2017-18 and onwards.
- b. To approve the course scheme, scheme of examinations and the syllabi for all the six semester courses (subjects) for the students admitted in BBA from the Academic Year 2018-19 and onwards.

Agenda -8

- a. To approve the syllabi for the third and fourth semester courses (subjects) for the students admitted in MBA from the Academic Year 2017-18 and onwards.
- b. To approve the course scheme, scheme of examinations and the syllabi for all the four semester courses (subjects) for the students admitted in MBA from the Academic Year 2018-19 and onwards.

Agenda -9

To approve the syllabus of Part: III Core Optional Course (subject) for all the Students admitted in various Under Graduates and Post Graduate Programmes during the Academic Year 2018-19 and onwards.

Agenda 10

To approve the syllabus of Part: IV Foundation course I: Environmental Studies, the common course (subject) offered during the First semester for all the Students admitted in various Under Graduates Programmes during the Academic Year 2018-19 and onwards.

Agenda 11

To approve the syllabus of Part: IV Skill Enhancement Course I: Information Security (the common course (subject) for all the Students admitted in various Under Graduates Programmes during the Academic Year 2017-18 and onwards.

Agenda 12

To approve the syllabi of Part: IV Skill Enhancement Course II, III and IV: being offered by various departments for the Students admitted in various Under Graduates Programmes during the Academic Year 2018-19 and onwards.

Agenda 13

- a. To ratify the changes made in the **Part: IV Non Major Elective Course I-A: Women's' Rights as Indian Women and Society** (the common course (subject) for the Students admitted in various UG Programmes during the Academic Year 2017-18 and onwards and to approve the syllabus.
- b. To ratify the changes made in the **Part: IV Non Major Elective Course I-B: Advanced Tamil as Basic Tamil** for the Students who have not studied Tamil language in their plus two course of study and admitted in various Under Graduates Programmes during the Academic Year 2017-18 and onwards
- c. To ratify the changes made in the **Part: IV Non Major Elective Course II: Competitive examination as Career Enhancement/Consumer Rights** (the common courses (subjects) for the Students admitted in various Under Graduates Programmes during the Academic Year 2017-18 and onwards.
- d. To ratify the changes made and approve the syllabi of **Part: V Proficiency Enhancement Course Components** for the Students admitted in various Under

Graduate and Post Graduate Programmes during the Academic Year 2017-18 and onwards.

Agenda-14

- a. To approve the Question Paper pattern of Continuous Internal Assessment (CIA) for both theory and Practical for all the **Under Graduate** and Post Graduate programmes from the Academic Year 2018-19 and onwards.
- b. To approve the Question Paper pattern of End Semester Examinations (ESE) for both theory and Practical for all the **Under Graduate** and Post Graduate programmes from the Academic Year 2018-19 and onwards.

Agenda-15

- a. To approve the Panel of Members for Question Paper setting and panel of examiners for practical examination & central valuation submitted by the Chairpersons of various Board of Studies.

Agenda - 16

Ratification of results

Any other

Minutes of the meeting held on 12.04.2018 :-

The second Academic Council meeting was held on 12th April 2018 at 11:30 am in MBA Hall. The chairperson welcomed the gathering. A brief note on the developmental activities of the college was given by the chairperson. The minutes of the last meeting, held on 30.08.2017 was confirmed with the members of the Academic Council.

The following resolutions and the items of the agenda were moved by the chairperson.

ITEM NO: 1

The chairperson moved the agenda and the members of the Council seconded it and approved.

ITEM NO: 2

The chairperson moved the agenda and Dr. N. Chandra seconded it. The Council members approved it.

ITEM NO: 3

The chairperson moved the agenda and Mrs. R. Jayalakshmi seconded it. The Council approved it.

ITEM NO: 4

The chairperson moved the agenda and Mrs. Pushpalakshmi seconded it. The members approved the agenda.

ITEM NO: 5

The Head, Dept. of Tamil, Dr N. Chandra moved the agenda. The members unanimously approved it.

ITEM NO: 6

Dr. N. Chandra moved the agenda. Prof. G. S. Kausalya seconded, members approved it.

ITEM NO: 7

Mrs. Pushpalatha moved the agenda. Dr. S. Maragathamani seconded, council approved it.

ITEM NO: 8

Mrs. Pushpalatha moved the agenda. Dr. P. M. Gomathi seconded, members approved it.

ITEM NO: 9

Mrs. R. Jayalakshmi moved the agenda. Dr. V. Kavitha seconded, members approved it.

ITEM NO: 10

Mrs. R. Jayalakshmi moved the agenda and Dr. M. Velumani seconded and approved by the members of the council.

ITEM NO: 11

Mrs. V. Radhika moved the agenda and Mrs. Pushpalatha seconded and members approved it.

ITEM NO : 12

Mrs. V. Radhika moved the agenda and Dr. P.M. Gomathi seconded and approved by the council.

ITEM NO : 13

Dr. P.M. Gomathi moved the agenda and Mrs. Pushpalatha seconded and approved by the council.

ITEM NO : 14

Dr. P.M. Gomathi moved the agenda and Dr. M. Velumani seconded and approved by council.

ITEM NO : 15

Dr. P.M. Gomathi moved the agenda. Dr. P. Natesan seconded and approved by the council.

ITEM NO : 16

Dr. P.M. Gomathi moved the agenda. Dr. S. Jayashankari seconded it and approved by the council members.

ITEM NO : 17

Dr. P.M. Gomathi moved the agenda. Dr. Maragattaramani seconded it. The council members approved it.

ITEM NO : 18

Dr. P.M. Gomathi moved the agenda and Mrs. V. Radhika seconded and approved by the council.

ITEM NO : 19 to 23 :

Dr. P. Natesan moved the resolutions ;
Mrs. P.N. Pushpalatha seconded them. The
Council approved them.

ITEM NO : 24

Dr. M. Velumani moved the resolution ;
Mrs. R. Jayalakshmi seconded it and the
Council approved it.

ITEM No : 25

Dr. V. Karitha moved the agenda and
Dr. P. Natesan seconded it. The Council
approved it

ITEM NO : 26 & 27

With an aim to provide an opportunity
to have a multi-disciplinary exposure / CBCS
Courses (Subjects), the CDC - on the directions
of the advisor, recommended the departments
to bring in a Common Core optional course
both in UG & PG curriculum which might
be taken up by the students of other
departments and advised to frame syllabus
for it.

The respective BOS which met on
12th April 2018 discussed, recommended
and forwarded the syllabus to the
standing committee for its discussion
and further recommended it for the
formal approval of Academic Council.
(List Enclosed).

The chair person moved the resolution. The council members appreciated and unanimously expressed their approval.

ITEM NO: 28 to 36

The chair person moved the resolutions no. 28 to 36. Er. D. Venkateswaran seconded them and all these resolutions were approved.

Er. D. Venkateswaran suggested offering more courses (Subjects) such as type-writing, driving a vehicle, drafting a letter, etc. to enhance the skills of the students. The Principal incharge, in her reply, explained the various skill development programs which are being regularly conducted under the auspicious of club activities during Saturdays. (List of clubs enclosed).

Er. Venkateswaran also appreciated the Employability Enhancement course, added in the curriculum. He also suggested coaching the students for Competitive Examinations for Banks, to encourage the study of mushroom cultivation, floriculture and accounts feeding in computer systems. He suggested offering Dual Degree Programmes for the students from open Universities, through which students would be able to get an extra degree in the same period.

Auditor Mr. C. Balasubramanian

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appreciated the Department of Commerce for providing Tally Course for the learners. He also assured employment for the deserving students in his own office.

ITEM NO: 37 to 44

The Chairperson moved the resolutions; Dr. M. Senthilnathan seconded them. The members of the Council approved them.

ITEM No: 45


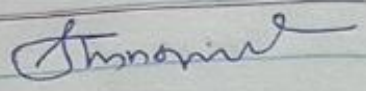
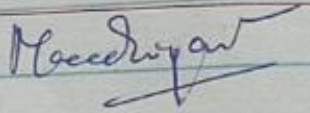
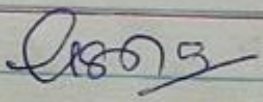

The Head, Dept of Mathematics, Mrs. R. Jayalakshmi offered to give Mathematical skill trainings like aptitude skills, and logical reasoning to other Department students to prepare for the competitive Examinations.

Auditor Mr. C. Balasubramanian suggested to offer any number of Extra Credit Courses (Subjects) for the advanced learners.

The reasons for the failures in Business Mathematics Course by the Commerce students and the steps to be taken to reduce the failure rate were also discussed. It was decided to give an extra coaching and more Remedial Coaching for the slow learners.

The Council meeting came to an end with the proposed Vote of thanks by the Chairperson.

INTERNAL MEMBERS

1.	Mrs. S. A. Dhanalakshmi Principal in charge, Chair person	
2.	Dr. N. Chandra	
3.	Mrs. P. N. Pushpalatha	P. N. Pushpalatha
4.	Mrs. R. Jagalakshmi	R. Jagan
5.	Mrs. V. Radhika	
6.	Dr. P. M. Gomathi	P. M. Gomathi
7.	Dr. P. Natesan	
8.	Dr. M. Velumani	M. Velumani
9.	Dr. V. Kavitha	V. Kavitha
10.	Dr. Shinee Poulose	Shinee Poulose
11.	Ms. G. S. Kausalya	
12.	Mrs. M. Kasthuri	M. Kasthuri
13.	Dr. S. Maragathamani	
14.	Dr. P. Mahendran, Controller of Examinations	