

P.K.R. Arts College for Women
(Autonomous)
Gobichettipalayam – 638 476

THIRD MEETING OF THE ACADEMIC COUNCIL

Date:15.04.2019

Venue: MBA Hall

Time:02.00 pm

MINUTES OF THE *THIRD MEETING* OF THE ACADEMIC COUNCIL

Date: 15-04-2019

Venue: MBA Hall

Time: 02.00 pm

MEMBERS PRESENT:

1. Mrs. S.A. Dhanalakshmi : Principal in-charge cum Chairperson
2. Dr. M. Senthilnathan : (General Body Nominee)
3. Er. P.M. Balasubramanian : (General Body Nominee)
4. Er. D. Venkateswaran : (General Body Nominee)
5. Mr. C. Balasubramanian : (General Body Nominee)
6. Dr. P. Dhanalakshmi : (University Nominee)
7. Dr. T. Muthukumar : (University Nominee)
8. Dr. P. Natesan : (Member)
9. Dr. J. Chandra : (Member)
10. Mrs. R. Jayalakshmi : (Member)
11. Dr. P.M. Gomathi : (Member)
12. Dr. M. Velumani : (Member)
13. Dr. V. Kavitha : (Member)
14. Mrs. V. Radhika : (Member Secretary)
15. Mrs. P.N. Pushpalatha : (Member)
16. Dr. Shynie Poulouse : (Member)
17. Ms. G.S. Kausalya : (Member)
18. Mrs. M. Kasthuri : (Member)
19. Dr. S. Maragathamani : (Member)
20. Dr. P. Mahendran : (Controller of Examinations)

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P.K.R. Arts College for Women
An Autonomous Institution-Affiliated to Bharathiar University
Gobichettipalayam – 638 476

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Date: 15-04-2019

Venue: MBA Hall

Time: 02.00 pm

Welcome the members

Action taken on the suggestions made in the previous Academic council meeting

Confirmation of the minutes of the last meeting held on 12-04-2018.

AGENDA

1. To Consider & Approve the ratifications of course scheme and scheme of examinations for all the four semesters and the syllabi for all four semester courses (subjects) for the students admitted in **M.A. Tamil Literature** from the Academic Year 2018-19 and onwards
2. To Consider & Approve the ratifications of the course scheme and scheme of examination for all the six semesters and syllabi for all the six semester courses (subjects) for the students admitted in **B.A. English Literature** from the Academic Year 2019-20 and onwards
3. a. To Consider & Approve the ratifications of the course scheme and scheme of examinations for all the six semesters and syllabi for all the six semester courses (subjects) for the students admitted in **B.Sc. Mathematics** from the Academic Year 2018-19 and onwards
b. To Consider & Approve the ratifications of the course scheme and scheme of examinations for all the four semesters and syllabi for all the four semester courses (subjects) for the students admitted in **M.Sc. Mathematics** from the Academic Year 2018-19 and onwards
4. a. To Consider & Approve the ratifications of the course scheme and scheme of examinations for all the six semesters and syllabi for all the six semester courses (subjects) for the students admitted in **B.Sc. Physics** from the Academic Year 2018-19 and onwards

- b. To Consider & Approve the ratifications of the course scheme and scheme of examinations for all the four semesters and syllabi for all the four semester courses (subjects) for the students admitted in **M.Sc. Physics** from the Academic Year 2018-19 and onwards
5. a. To Consider & Approve the ratifications of the course scheme and scheme of examinations for all the six semesters and syllabi for all the six semester courses (subjects) for the students admitted in **B.Sc. Computer Science** from the Academic Year 2019-20 and onwards
- b. To Consider & Approve the ratifications of the course scheme and scheme of examinations for all the six semesters and syllabi for all the six semester courses (subjects) for the students admitted in **Bachelor of Computer Applications** from the Academic Year 2019-20 and onwards
- c. To Consider & Approve the ratifications of the course scheme and scheme of examinations for all the six semesters and syllabi for all the six semester courses (subjects) for the students admitted in **B.Sc. Information Technology** from the Academic Year 2019-20 and onwards
- d. To Consider & Approve the ratifications of the course scheme and scheme of examinations for all the six semesters and syllabi for all the six semester courses (subjects) for the students admitted under regular category in **Master of Computer Applications** from the Academic Year 2019-20 and onwards
- e. To Consider & Approve the ratifications of the course scheme and scheme of examinations for all the four semesters and syllabi for all the four semester courses (subjects) for the students admitted in under lateral entry category in **Master of Computer Applications** from the Academic Year 2019-20 and onwards
- f. To Consider & Approve the ratifications of the course scheme and scheme of examinations for all the four semesters and syllabi for all the four semester courses (subjects) for the students admitted in **M.Sc. Computer Science** from the Academic Year 2019-20 and onwards
- g. To Consider & Approve the rules and regulations for students admitted in **PGDCA** from the Academic Year 2019- 2020 and onwards

h. To Consider & Approve the course scheme and scheme of examinations for the two semesters for students admitted in PGDCA from the Academic Year 2019- 2020 and onwards and to Consider & Approve the syllabi for two semester courses (subjects) for the students admitted in PGDCA from the Academic Year 2019- 2020 and onwards

i. To Consider & Approve the question paper pattern both for CIA & ESE – Theory & Practical courses for semester I and semester II for students admitted in PGDCA from the Academic Year 2019- 2020 and onwards

6. a. To Consider & Approve the ratifications of the course scheme and scheme of examinations for all the six semesters and syllabi for all the six semester courses (subjects) for the students admitted in **B.Com.** from the Academic Year 2018-19 and onwards

b. To Consider & Approve the ratifications of the course scheme and scheme of examinations for all the four semesters and syllabi for all the four semester courses (subjects) for the students admitted in **M.Com** from the Academic Year 2018-19 and onwards

c. To Consider & Approve the ratifications of the course scheme and scheme of examinations for all the six semesters and syllabi for all the six semester courses (subjects) for the students admitted in **B.Com: Professional Accounting** from the Academic Year 2018-19 and onwards

d. To Consider & Approve the ratifications of the course scheme and scheme of examinations for all the six semesters and syllabi for all the six semester courses (subjects) for the students admitted in **B.Com: Computer Applications** from the Academic Year 2018-19 and onwards

e. To Consider & Approve the conversion of **B.Com: Accounting and Finance** programme to **B.Com: Computer Applications** from the Academic Year 2019-20 and onwards

7. To Consider & Approve the ratifications of the course scheme and scheme of examinations for all the six semesters and syllabi for all the six semester courses (subjects) for the students admitted in **B.B.A.** from the Academic Year 2018-19 and onwards

8. To Consider & Approve the ratifications of the course scheme and scheme of examinations for all the four semesters and syllabi for all the four semester courses (subjects) for the students admitted in M.B.A. from the Academic Year 2018-19 and onwards
9. To Consider & Approve the changes made in **Part: III Core Optional Course** (subject), as **Open Elective in Part – IV** from the Academic Year 2018-19 and onwards, for all the Students admitted in various Under Graduates and Post Graduates Programmes
10. To approve the minor changes such as shifting of courses (subjects), shuffling of topics in the courses (subjects), in all departments/programmes, desiring the modifications in their courses (subjects).
11. To approve fresh panel of members for QP setting and panel of examiners for practical examinations and central valuation
12. To approve the system of evaluation of question papers in the respective Boards of Studies.
13. To approve the syllabi of all the Non-Credit Certificate courses for both Undergraduates and Post graduate students, admitted in the academic year 2018-2019 and onwards.
14. Ratification of results
15. Any other item

MINUTES OF THE THIRD MEETING HELD ON 15.4.19 :

The third Academic Council meeting was held on 15.04.2019 at 2:30 p.m. in MBA Hall. The chairperson welcomed the gathering, followed by a brief note on the implemented activities of the college and the actions taken on previous suggestions were given.

The minutes of the last meeting held on 12.04.2019 was confirmed with the members of the Academic Council, as there was no objection and queries.

The following resolutions and the items of the agenda were moved.

ITEM No: 1

The chairpersons of the respective boards passed the agenda and after discussing the points, the members unanimously approved the ratifications.

ITEM No :

The chairpersons of the respective boards passed the agenda and after the discussion of the point, the members unanimously approved the ratifications.

ITEM No :

The chairperson of the Board of Studies of Computer Science, Dr. P.M. Gowdatti moved the agenda. The members appreciated the initiative taken by the department to start the new Diploma programme, to improve the computer skills of the students. All the members unanimously approved it.

ITEM No :

As per the recommendations of the CDC, all the Heads placed a point in the meeting for discussion that the title of the Part III: "Core optional course" should be renamed as "Open Elective" in Part-IV. The Standing Committee recommended the change and the members of Academic Council approved it.

ITEM No :

Since the majority of the Arts group students opted for B.Com (CA), the management realized the scope and importance of the programme. To cater the needs of those students, it was decided to convert B.Com: Accounting and Finance programme to B.Com: Computer Applications. The chairperson of the Boards of Studies of Commerce Dr. P. Natesan moved the agenda and the members of the Council approved it.

ITEM No :

The chairpersons of the respective boards passed the agenda and after the discussion of the necessity of the minor changes needed, the members unanimously approved the ratification.

ITEM NO :

The chairperson moved the agenda and the members approved it.

ITEM NO :

The CDC realised the importance of the quality and the standard of the question papers, set by various panel members. To improve the quality, the CDC recommended the Academic Council to place the questions papers of all programmes/courses in the respective Boards of Studies. The chairperson moved the agenda and the members approved it.

ITEM NO :

Several Non-Credit Certificate courses for both Undergraduates and Postgraduate students are being offered. The syllabi were framed and the chairperson moved the agenda. The members approved it.

ITEM NO :

The End Semester Examinations results of Nov/Dec - 2018 were approved unanimously by all the members.

ITEM NO :

Suggestions given by the members :

Dr. Bharani suggested that the students of Physics Department can post their seminars/experiments in web pages such that digitalization is possible and easy to achieve. She emphasized to create a YouTube channel, in the name of the institution so as to make the digital forum strong. She highlighted the needs

of digitalization in today's world. Also she recommended including ERP (Enterprise Resource Planning, a business management software) in the MBA curriculum. She also pointed out that many projects are available in the SWAYAM website with financial support and so students should be motivated to avail them.

Auditor Mr. C. Bala Subramanian suggested downloading the application forms of GST, to make the students to fill them up and they will get a practical knowledge of filing tax. He also recommended preparing 100 questions which are useful to competitive exams and train the students with them so as to educate them to appear for competitive exams. He also emphasized the importance of Communicative English and advised to strengthen the Commerce students with it.

Also Mr. C. Bala Subramanian explained the scope for Corporate Secretaryship and he recommended offering Bachelor's Programme in Corporate Secretaryship to students in the forth coming years.

Finally, the meeting came to an end with the vote of thanks proposed by the chair person Dr. D. Mythili.

INTERNAL MEMBERS PRESENT :

NAME & DESIGNATION

Prof. Jayama Lakshmanan, Chief Executive Officer

Dr. D. Mykili, Principal - Chairperson

Mrs. S.A. Dhandalakshmi, Vice-Principal

Dr. P. Mahendran, Controller of Examinations

Dr. N. Chandra, Head, Dept. of Tamil

Mrs. Sheela Suresh, Head, Dept. of English

Mrs. R. Jayalakshmi, Head, Dept. of Maths

Dr. V. Radhika, Head, Dept. of Physics

Dr. P.M. Gowathi, Head, Dept. of Computer Science

Dr. P. Natesan, Dean, Dept. of Commerce

Dr. V. Kavitha, Head, Dept. of Management (PG)

Dr. Srinie Poulase, Head, Dept. of Commerce

Mrs. G.S. Kausalya, Associate Prof. of Computer Science

Dr. M. Kasthuri, Associate Prof. of Mathematics

Dr. S. Maragathamani, Associate Prof. of Tamil

SIGNATURE

Jayama Lakshmanan

D. Mykili

S.A. Dhandalakshmi

P. Mahendran

N. Chandra

Sheela Suresh
25/4/19

R. Jayalakshmi

V. Radhika

P.M. Gowathi

P. Natesan