

B.COM (PROGRAMME)

MINUTES (DATE 14th AUGUST TO 19th AUGUST)

* The minutes of the third meeting on 9th April was read and approved.

The Action Taken Report of the previous meeting was read and approved.

* It was resolved and approved the revised course scheme and scheme of Examination for B.com degree programme for those who would join the course in 2020-2021 and onwards with the following modifications:

(a) In Semester II, Core VI, the nomenclature of the paper Modern Marketing (20C0U06) is changed as Marketing.

It was resolved and approved the detailed Syllabi of Core/Allied/Elective courses with the following modifications:

(a) In Semester I, Core II - Business Correspondence (20C0U02) the topic "E-Communication" is included in UNIT-V.

(b) In Semester II, Core VI in Marketing (20C0U06) the topics "Consumer Behaviour in Modern Era; Neuro Marketing and Digital Marketing" are incorporated in UNIT-IV.

(c) In the Semester I, Core IV - Allied I, Agricultural Economy of India (20C0U04), the topic Agricultural Economy in India is included in UNIT-I.

(d) In Semester II, Core VIII, Business Ethics (20C0U08) the topic "Institutional Social Audit" is added in UNIT-V.

(e) In Semester III, Core XII - Business Organisation and Office Management (20C0U12) the topic 'System Applications & Products (SAP)' is included in UNIT-V and in the same unit the topic 'Office Automation' is included instead of office furniture.

- * Basic Tamil in Part IV as Advanced Tamil in Semester III
 - * Non major Elective II Career Enhancement/ Consumer Rights as Consumer Rights, Ability Enhancement Course II and life skill (Soft Skill/ Entrepreneurship skill/ Homepreneurship) in Part IV in Semester V
 - * In Semester VI Part V Competency Enhancement as Community Engagement i.e., Department Extension Activity as Student Social Activity (Curriculum related)
- FOR THOSE WHO JOINED THE COURSE IN 2018-19 AND 2019-2020 AND THOSE WHO WOULD JOIN THE COURSE IN 2020-2021:
- * To approve the detailed Syllabi of Value Added Courses for I & II year UOI Students
 - * To recommend a fresh panel for Question Paper Setting and Panel of Examiners for practical and central valuation.
 - * Any other matters.

- (f) In Semester IV, Core XVI - in Banking Theory Law and practice (20C07U16) course, the following topics are included: National Electronic Funds Transfer (NEFT) & Real Time Gross Settlement (RTGS) is included in UNIT-III, Recent Trends in Loans and Advances is added in UNIT-IV and Mobile Banking and Financial Technology (FINTECH) is included in UNIT-V.
- (g) In Semester V, Core XXI - Entrepreneurial Development programme (20C07U21) the topics "Udyog Aadhar and Introduction to Industry 4.0" are included in UNIT-II. In the same paper the topics "Crowd Funding" and Angel Investors are included in Unit IV.
- (h) In Semester V, Core XXII - Income Tax Law and practice (20C07U22) "Change of Tax" is changed as "Basis of Change" in Unit I.
- (i) In Semester V, Core XXVII - Elective I, Advertising and Sales promotion (20C07U27a) the topic "Social Media Advertising" is included in UNIT-IV.
- (j) In Semester V, Core XXVII - Elective I, Fundamentals of Business Analytics (20C07U27b) is revised and approved.
- (k) In Semester V, Core XXVIII - Elective I, Business Finance (20C07U27c), the contents of Unit III, IV and V are revised and approved by incorporating problems in the above units. The distribution of marks for theory and problem is 60% and 40% respectively.

- (K) In Semester VI Core xxx, Women in Business (20CGU30A) the topic Social Entrepreneurship is included in Unit III.
- (m) In Semester VI Core xxxIII - Elective II Business Analytics using Tableau and Python (Theory) (20CGU33b) is revised and approved.
- (n) In Semester VI Core xxxIV - Elective III Business Analytics with Tableau and Python (Theory Practical) (20CGU34b) is revised and approved.
- (r) It was resolved and approved the detailed syllabi of value added courses for all I year (Commerce students) is "Intelligence for Excellence" and for all and III year (Commerce Students) is Tally ACE.
- (b) It was resolved and approved the detailed syllabi of Foundation Course - I - "EVS" (20FCU01) and Foundation Course II, Yoga & Ethics (20FCU02) in Part IV, Semester I and II respectively.
- (v) It was resolved and approved the detailed syllabi of Ability Enhancement Course - I, "Information Security" (20AEU01) and Ability Enhancement Course - II, Consumer Rights (20AEU02) in Part IV, Semesters III & IV respectively.
- (8) It was resolved and approved the detailed syllabi of Non-Major Elective - Indian Women and Society / Advanced Tamil (20NMU01A/20NMU01B) in Part IV, Semester III.
- (9) It was resolved and approved the detailed syllabi of Skill Enhancement Course - I, Computer Application in Business (20SEUC0101) Skill Enhancement Course II: Life Skill (20SEUC02) and Skill Enhancement Course III, Commerce Practical (20SEUC0103) in Part IV, Semester

IV, V and VI respectively.

- (10) It was resolved and approved the detailed syllabi of Open Elective Course - Basis of Accounting (20CO006A) for other major students in part IV, Semester V.
- (11) It was resolved and approved the detailed syllabi of proficiency Enhancement - Business and Commercial Knowledge (20PEUC0701) in part V, Semester V.
- (12) It was resolved and approved the detailed syllabi of Community Engagement in part V, Semester VI.
- (13) It was resolved and approved the question paper pattern for theory and practical examination.
- (14) It was resolved and approved the evaluation pattern of CIA and End Semester Examination.
- (15) The Board has given fresh panel of Examiners for question paper setting and panel of Examiners for Practical and Central valuation.

B-COM CA PROGRAMME

MINUTES OF THE MEETING HELD ON 14th AUG 19th AUG

- * The minutes of third meeting held on 9th April 2019 was read and approved.
- * The Action Taken Report of the previous meeting was read & approved.
- * It was resolved and approved the revised Course scheme and Scheme of Examinations for B-Com(CA) degree programme for those who would join the course in 2020-2021 and onwards with the following modification:
 - a) In Sem III Core X, the nomenclature of the paper Modern marketing (20CCU12) is changed as 'Marketing'.
- * It was resolved and approved the detailed syllabi of Core / Allied / Elective Courses with the following modifications:
 - (a) In Semester II, Core VI - Business Correspondence (20CCU12) the topics "Consumer Behaviour in Modern Era: Neuro Marketing & Digital Marketing" are incorporated in Unit IV.
 - * (b) In Sem III, Core X in Marketing (20CCU12) the topics "Consumer Behaviour in Modern era: Neuro marketing and Digital Marketing" are incorporated in Unit IV.
 - * (c) In Semester II, Core VI Business Correspondence (20CCU07) the topic "E-Communication" is included in Unit V.
 - * (d) In Semester IV Core Allied IV - Commercial Law (20CCU22), the topic "Contract of Agency" is incorporated in Unit IV.
 - * (e) In Semester V Core XIX - Income Tax Law & Practice (20CCU23) "Charge of Tax" is changed as "Basis of Charge" in Unit I.

- * In Semester IV, Core XIV - Corporate Accounting (20CCU17), the topics "SERI" and Demand is included in Unit I.
- * In Semester V, Core XXV - Elective I(a) (g) Fundamentals of Business Analytics (20CCU29a) is revised and approved.
- * In Semester V, Core XXV - Elective I(b), (h) Business Finance (20CCU29b), the contents of Unit III, IV and V are revised and approved by incorporating problems in the above units. The distribution of marks for theory and problem is 60% and 40% respectively.
- * In Semester VI, Core XXVIII - Women in (i) Business (20CCU32a) the topic "Social Entrepreneurship" is included in Unit III.
- * In Semester VI, Core XXXI - Elective II (a), (j) Business Analytics with Tableau and Python (Theory) (20CCU35a) is revised and approved.
- * In Semester VI, Core XXXII - Elective II (a), (k) Business Analytics with Tableau and Python - Practical (20CCU269) is revised and approved.

⇒ It was resolved and approved the detailed syllabi of value added courses: For all I year (Commerce Students) is "Intelligence for Excellence" and for all III year (Commerce Students) is "Tally ACE".

⇒ It was resolved and approved the detailed syllabi of ability & foundation Course I - "Environmental Studies" (20FCU01) and Foundation Course II - Yoga and Ethics (20FCU02)

in part IV, Semesters I and II respectively.

✦ It was resolved and approved the detailed syllabi of Ability Enhancement Course-I "Information Security" (20AEU01) and Ability Enhancement Course II, "Consumer Rights" (20AE002) in part IV, Semesters III and IV respectively.

✦ It was resolved and approved the detailed syllabi of Non-Major Elective- "Indian Women and Society"/"Advanced Tamil (20NMU01A/20NMU05B) in part IV, Semester IV.

✦ It was resolved and approved the detailed syllabi of Skill Enhancement Course-I Dest Top Publishing (20SEUCC1), Skill Enhancement Course-II- Life Skill (20SEU002) and Skill Enhancement Course III, Commerce Practical (20SEUCC03) in part IV, Semesters IV, V and VI respectively.

✦ It was resolved and approved the detailed syllabi of Open Elective Course- Elements of Casting (20COU06B) for other major students in part IV, Semester V.

✦ It was resolved and approved the detailed syllabi of Proficiency Enhancement- Business & Commercial Knowledge" (20PEUCC01) in part V, Semester V.

✦ It was resolved and approved the detailed syllabi of Community Engagement in part V, Semester VI.

✦ It was resolved and approved the question paper pattern for theory and Practical examination.

✦ It was resolved and approved the evaluation pattern of CIA & End Semester Examination.

* The Board has given fresh panel of Examiners for question paper setting and panel of examiners for practical and central valuations.

* For those who joined the B.Com(CA) Prog. in 2018-19 and 2019-2020 batches, in Elec-II Group A, "Corel Draw" in Semester V and Elective III Group A, "Photo Shop", in Sem VI were introduced. Another Elective II, Group B, "Income Tax Law & Practice"-I in Semester V were introduced. Another Elective II, Group B, and Elective III Group B in Semester VI, "Income Tax Law & Practice-II" were introduced. Since it is a computer application prog, we have selected Group B Elective II as 'Corel Draw' & Elective III Group A as Photo Shop were taught to the students those who joined the prog in 2017-20 batch. The students of 2017-20 batch did not have the opportunity to study 'Income Tax Law and Practice' Course.

Based on the feedback given by the students of 2017-20 batch, and realising the importance of 'Income Tax Law and Practice' in the Department meeting held on 6th Feb 2020, It was decided to introduce 'Income Tax Law and Practice' Course as Elective II in Semester V and Corel Draw & Photo Shop practical Course as Elec. III in Sem VI for those who joined B.Com CA in 2018-19 & 2019-20 batch of students. Therefore it was placed before BOS held on 14th & 19th Apr 2020.

The BOS held on 14th & 19th Aug 2020 discussed & approved the notification in the course scheme & scheme of Exams. who have joined B.Com CA in 2018-19 & 2019-20 batches.

B.COM PA PROGRAMME

MINUTES OF THE MEETING HELD ON 14th & 19th AUG 2020

- * The minutes of the third meeting held on 9th April 2019 was read and approved.
- * The Action Taken Report of the previous meeting was read and approved.
- * It was resolved and approved the revised course scheme and scheme of examinations for B.Com (PA) programme for those who would join the course in 2020-21 and onwards.
- * IT WAS RESOLVED AND APPROVED THE DETAILED SYLLABI OF CORE/ALLIED/ELECTIVE COURSES WITH THE FOLLOWING MODIFICATIONS:
 - ⇒ In Semester I, Core I - Fundamentals of Accounting - I (20CPV01) the topics "Indian Accounting Standards (IAS)" and "International Financial Reporting Services (IFRS)" are included in Unit-I.
 - ⇒ In Semester III, Core XI - Higher Financial Accounting (20CPV11), the topics "Partnership Act 1932" and "Reconstitution of partnership firm" are included in Unit-I.
 - ⇒ In the same semester, Core XII, Business Ethics and Communication (20CPV12), the topics "Job offer and acceptance letter" and "Communication through E-Governance" are included in Unit V.
 - ⇒ In Semester III Core XIII - Industrial Law (20CPV13), "Factories Act 1948" and "Workmen's Compensation Act 1923" are merged together as Unit I and "Employees State Insurance Act, 1948" is incorporated as Unit IV.
 - ⇒ In Semester IV Core XVII - Corporate Accounting (20CPV17), the topics "SEBI" and "DEMAT" account are included in Unit I.

Minutes...

=> In Semester IV, Core XVIII- Company Law (20CPV18), the topics "Corporate Governance" and "Corporate Social Responsibility" are included in Unit I.

=> In the same semester, Core XXII Allied IV- E-Banking (20CPV22) in Unit V, the topic "Security in Banking" is changed as "Cyber Security in Banking".

=> In Semester V, Core XXV- Income Tax Law and Practice-I, "Change of Tax" is changed as "Basis of charge" in Unit-I.

=> In Semester V, Core XXIX- Elective I, Fundamentals of Business Analytics (20CPV29C) is revised and approved.

=> In Semester VI, Core XXXIII- Women in Business (20CBV33A) the topic Social Entrepreneurship is included in Unit III.

=> In Semester VI, Core XXXV- Elective II, Business Analytics using Tableau and Python (Theory) (20CBV35C) is revised and approved.

=> In Semester VI, Core XXXVI- Elective III, Business Analytics with Tableau and Python- Practical (20CBV36C) is revised and approved.

=> It was resolved and approved the detailed Syllabi of Value added Courses for all I year (Commerce students) is "Intelligence for Excellence" and for all III year (Commerce students) is Tally ACE.

=> It was resolved and approved the detailed Syllabi of Foundation Course I "Environmental Studies (20FCV01) and Foundation Course II- Yoga & Ethics" (20FCV02) in Part IV, Semester I and II respectively.

→ It was resolved & approved the detailed syllabi of Ability Enhancement Course I "Inform Security" (20AEU01) & Ability Enhancement Course II - Consumer Rights (20AEU02) in Part IV, Semesters III & IV respectively.

→ It was resolved and approved the detailed syllabi of Non-major Elective - "Indian Women in Society / Advanced Tamil" (20NMU01A / 20NMU01B) in Part IV Sem III.

→ (a) In Sem IV, Skill Enhancement Course-I in Non major Elective E-marketing (20SEUCP01) the topics, "Neuro marketing" & E-marketing Vs Digital marketing" are included in Unit III.

(b) It was further discussed and resolved the detailed syllabi of Skill Enhancement Course: II - "Life Skill (20SEU02) and Skill Enhancement Course III - "Commerce practical" (20SEUCP03) in Part IV Semesters IV, V and VI respectively.

→ It was resolved and approved the detailed syllabi of open Elective Course-Human Resources Management (20COU06C) for other major students in Part IV, Semester V.

→ It was resolved and approved the detailed syllabi of Proficiency Enhancement Business & Commercial Knowledge (20PEUCP01) in Part V, Semester V.

→ It was resolved and approved the detailed syllabi of Community Engagement in Part V, Semester VI.

- ⇒ It was resolved and approved the question paper pattern for theory and practical examination.
- ⇒ It was resolved and approved the evaluation pattern of CIA and End Semester Examination.
- ⇒ The Board has given fresh panel of Examiners for question paper setting and panel of examiners for practical and central valuation.

SIGNATURE OF THE PRINCIPAL

Principal
P.K.R. Arts College for Women
(Autonomous)
Gobichettipalayam 638 476.
Erode District.