P.K.R. ARTS COLLEGE FOR WOMEN

(Accredited with 'A' Grade by NAAC)
Autonomous Institution-Affiliated to Bharathiar University
Gobichettipalayam-638 476, Tamil Nadu, India.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the meeting held on 14.06.2019:

- Departments were asked to submit their proposed plan for preparation of academic calendar for the academic year 2019-2020.
- A discussion was held to Conduct of orientation programme for I year UG and PG students
- Discussion about the conduct of Induction Programme for newly appointed faculty.
- Madam Principal and CEO instructed the team of Centre for faculty Development to organize more number of programmes for Teaching & Non-Teaching staff
- Anti-ragging committee meeting to be held on third week of June 2019.
- Department heads were asked to submit proposed activities for the academic year June 2019 - May 2020
- Plan to organize a NET/SET coaching for faculty members
- Discussion to adopt more number of technique to improve in ICT enabled teaching
- Discussion on activities of Incubation and Innovation cell
- Discussion on reconstitution of staff welfare committee
- Motivate NSS unit to organize more number of extension activities with NGO
- Discussion on Introduction of PGDCA programme by Computer Science department.
- Placement officers are instructed to organize more number of training programmes in order to meet the industry expectation.
- Discussion on establishment of Exam cell for conducting Continuous Internal Assessment exams and End semester Examinations.
- Madam Principal and CEO encourage staff and students to enroll more number of online MOOC /SWAYAM/NPTEL courses

IQAC Coordinator   **Chair Person**

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the meeting held on 07.01.2020:

- Review of implementation activities as per academic calendar for odd semester.
- The core committee approved the Annual Quality Assurance Report (AQAR) for the academic year 2018-2019
- All the Deans/Heads of the departments were asked to plan for the implementation of activities of their departments for even semester.
- The chairperson discussed about organizing a seminar by IQAC in the month of February
- Discussion was done on the preparation of data and documents for AISHE to be uploaded in the month of February.
- Discussion on green initiatives to be taken by the departments
- NSS and Hostel staff to attend meeting organized by food & Safety officer, collectorate Erode.

IQAC Coordinator   **Chair Person**

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the meeting held on 31.01.2020:

- The chairperson appreciated the IQAC team for successful submission of AQAR for the academic year 2018-19
- Suggestion from NAAC after approval of AQAR.
- It was decided to have the result analysis of Odd semester examination 2019-2020 all department on 17.02.2020
- Discussion on IQAC seminar on OBE and evaluation system on 28th March 2020.
- IQAC coordinator asked the departments to present the report for High achiever students in the next IQAC meeting.
- The deans/Heads of the department were asked to motivate the faculty to attend more FDP's and PDP's
- Discussion on feedback on final year parents meeting held on 13.02.2020 and
- Deans / heads were asked to submit report on the parents teachers meeting
- It was decided to have the meeting of the analysis of various activities by departments.
- Madam Principal and CEO encourage Science departments to apply for star college scheme

IQAC Coordinator   **Chair Person**

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action Taken Report for the Academic year (2019 – 2020)

1. Activities for the year 2019-2020 have been implemented as planned.
2. IQAC prepared and submitted the Academic Calendar for 2029-2020.
3. Orientation Programme for I UG students was conducted on 25th June.
4. All the Departments organized State/National/International seminar/conference/workshop for the academic year 2019-2020.
5. Anti-ragging meeting was held on June 19th 2019 at PG conference Hall at 12.30 PM to 1.30 PM
6. The Research Advisory committee motivated the faculty members to apply for major and minor research projects through various funding agencies
7. Departments conducted Professional Development Programme.
8. Department of Computer Science introduced PGDCA programme during the year 2019-2020.
9. The Centre for Faculty Development conducted 6 programmes and 1 for non- teaching faculty.
10. Centre for Women Development conducted various activities to empower the students.
11. The Career Guidance and Placement cell of the college organized various programmes for the students.
12. The Parent-Teachers meeting was conducted in the month of August 2019 and February 2020 the Alumnae meet was held on 26th January 2020.
13. IQAC initiated various department to conduct Seminar/Conferences/ Workshop for the development of both faculty members and student community.
14. The Annual Quality Assurance Report (AQAR) for the year 2018-2019 was prepared and uploaded to NAAC in the month of 09.01.2020.
15. As an Institutional Social Responsibility the NSS and YRC units actively organized number of activities in the nearby and adopted villages.
16. National festivals and days of importance were celebrated in the campus.

IQAC Coordinator   **Chair Person**